

– POLICY ACKNOWLEDGMENT

Daycamp Initial *Form.*

Parents: Please read each policy carefully, initial in the box beside each one, and sign at the bottom of the form. Reach out to the office with any questions before signing.

1. Non-Refundable Registration & First Deposit

I understand that the **\$50 registration fee per session** and the **first deposit** are due upon enrolling and are **non-refundable**.

INITIAL

2. Facility Opening Time

I understand that the facility does not open until **7:00 a.m.** The building is not accessible before then – staff needs time to prepare for the day.

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3. Session Commitment

I understand there are **3 deposits of \$175** due for each session enrolled. By signing up for a session, I commit to having my camper(s) attend that session and am **responsible for the full cost of all four weeks** of each session I sign up for.

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4. Account Currency & Payment Method

I understand my account must stay current and will be secured with a **Credit/Debit Card on file**. Deposits are due Friday of the first and second week of each session. A **\$5 late fee** applies for missed Friday deadlines or declined cards; a **\$5 insufficient-funds fee** applies if my card is declined. If no payment is received by Friday, my child may not return until payment is made. If my account becomes delinquent, my child will be dropped from daycamp, and a **\$20 reinstatement fee** applies. A dropped spot may be filled from the waiting list.

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5. Hours & Late Pick-Up

Daycamp is open **7:00 a.m. to 6:00 p.m.** A late fee of **\$1.00 per minute** applies for any child still on premises after 6:00 p.m. I understand this is measured by the school's clock and will adjust my clocks accordingly.

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6. Illness & Symptom Exclusion

For the benefit of all children, daycamp cannot accept a child with **fever, diarrhea, severe sore throat, vomiting, constant coughing, heavy nasal discharge, pink eye, head lice, any contagious disease, or rash**. If my child has any of these symptoms, they may not come to daycamp for a **24-hour period** unless I have a release from our doctor. If my child develops symptoms while at camp, I will be notified immediately and required to pick them up.

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7. Pick-Up Window for Illness

I understand that if daycamp calls me to pick up my child due to illness, I have **45 minutes** from the time of the call to arrive. A late fee of **\$1.00 per minute** applies after 45 minutes.

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8. Discipline & Dismissal

I understand that daycamp may call me to discipline my child here or to pick my child up due to discipline problems that occurred while at daycamp. **Recurring discipline problems may be cause for dismissal from the program.**

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9. Contact & Status Changes

I understand that if my status changes at any time, I must notify the office **immediately**. This includes changes in work number, home number, cell number, custody status, marital status, or changes to who can pick up my child. Daycamp must be able to reach me at all times.

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10. Medication Handling

I understand that **all medicine must be signed in on the medicine sign-in sheet** located at the check-in table and handed directly to a daycamp worker. Medicine **may not be placed in my child's backpack**. State guidelines require medicine to remain in the medicine and first-aid kit, which travels with the group at all times.

INITIAL

— ACKNOWLEDGMENT & AGREEMENT

I, _____, understand and agree to the policies of Life Christian Daycamp as stated above.

— SIGNATURES REQUIRED

PARENT / GUARDIAN SIGNATURE

DATE

LIFE CHRISTIAN DAYCAMP DIRECTOR

DATE